



Government of the Netherlands



PRACTICAL INFORMATION for participants

Ministerial Policy Dialogue on HIV and related comorbidities in Eastern Europe and Central Asia

Amsterdam, the Netherlands, 23rd July 2018

Information Circular

Dear participant,

We are pleased to provide you with the following information regarding the practical arrangements for the above meeting.

Meeting Venue

Mövenpick Hotel Amsterdam City Centre

Address: Piet Heinkade 11, 1019 BR Amsterdam, Netherlands

Phone: +31 20 519 1200

<https://www.movenpick.com/en/europe/netherlands/amsterdam/hotel-amsterdam/overview/>

Language

The meeting will be held in English and simultaneous interpretation into Russian will be provided during the ministerial meeting.

Registration

On-site registration will take place at the registration desk in front of the Zürich Conference Room of the Mövenpick Hotel Amsterdam City Centre at:

13:00-14:00 on Monday, 23 July 2018.

Kindly make sure to sign the attendance list.

The meeting is by **invitation only** and the invitation cannot be transferred to a third person without prior agreement with WHO.

Dress code

Formal

Badges

Badges will be issued to all meeting participants.

Documentation

All relevant documents will be distributed to the participants in advance by email.

Accommodation

For WHO funded participants, WHO has booked rooms in the Mövenpick Hotel Amsterdam City Centre for the nights of 22 and 23 July 2018 (check out on 24 July). WHO will pay for a single room (breakfast included). Should you have any additional charges (e.g. laundry, room service, bar bills and telephone calls); please settle them directly with the hotel upon your check-out.

Meals

Lunch will be provided from **13:00-14:00** on 23 July 2018. A reception will be hosted by the Ministry of Foreign Affairs and WHO Regional Office for Europe. Breakfast is foreseen for 23 and 24 July. The above meals are covered for all participants (funded and self-funded).

Official opening of 22nd International AIDS Conference

- ❖ The official opening of AIDS 2018 is scheduled for 23 July 2018 at **19:30** <http://www.aids2018.org/Programme/Conference-Programme/Conference-schedule>
The AIDS Conference and its opening ceremony will take place at RAI Amsterdam Convention Center at the following address:
Europaplein 24
1078 GZ Amsterdam
The Netherlands
- ❖ A bus will bring the participants to RAI for the opening ceremony and back to hotel on 23 July. The exact time schedule and departing places will be communicated during the onsite registration.

Daily Subsistence Allowance

According to the Rules for reimbursements of expenses, per diem will be reduced for accommodation and meals provided.

Note: you will need to sign the attendance list in order to be eligible for claiming your daily subsistence allowance.

Private transportation from the airport to the hotel

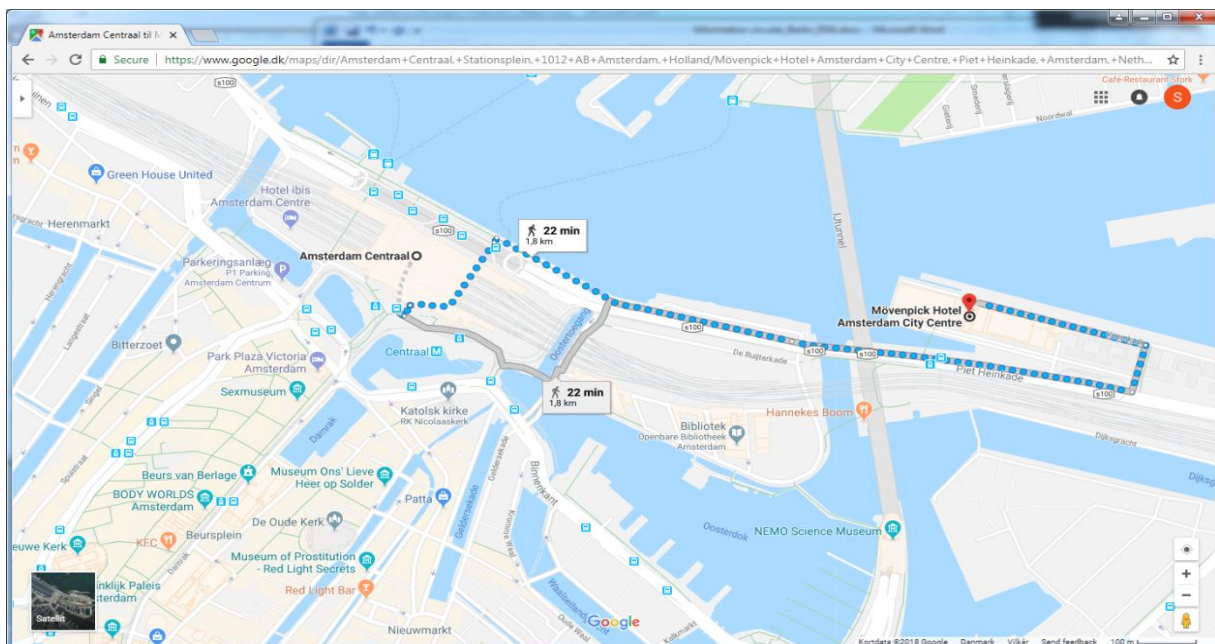
The arrival airport should be Schiphol Airport. WHO will provide VIP transportation for the Ministers of Health **only**. ***The driver will be waiting at the Meeting Point (distinctly in the red and white square area as pictured below) at Schiphol Airport, it is located outside of the arrival area. The driver will be holding a sign with the names of the Ministers and the WHO logo.***



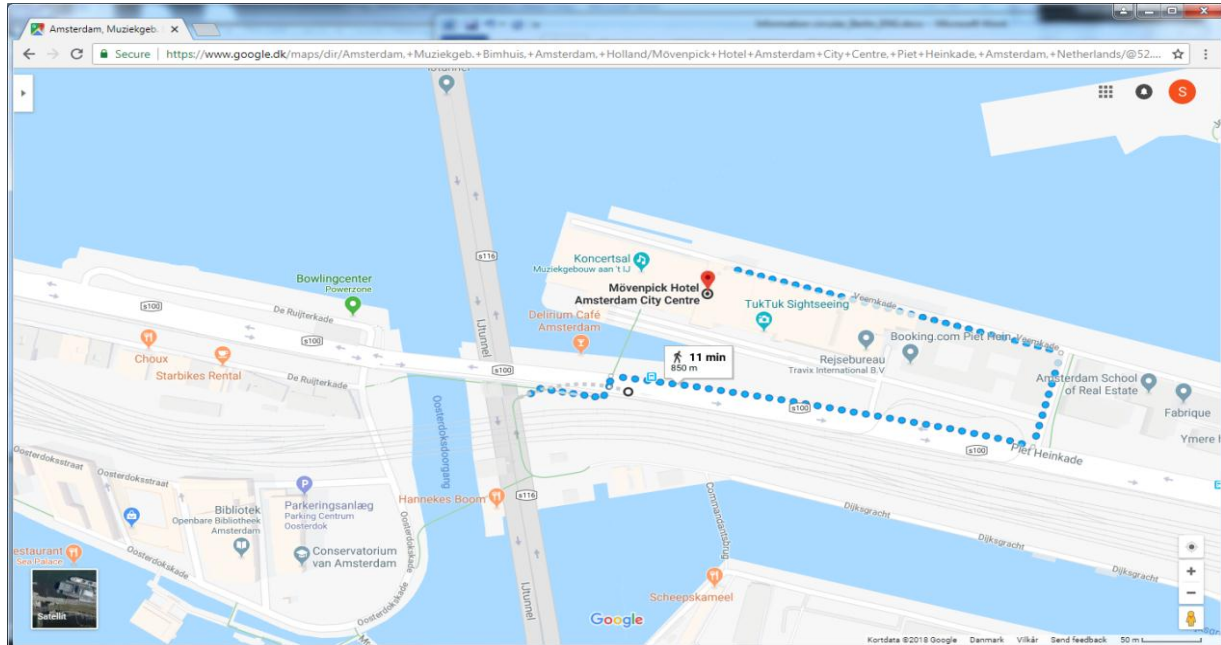
Public transportation from the airport to the hotel.

There are several options for getting from Schiphol airport to the Mövenpick Hotel Amsterdam City Centre hotel:

- Option 1: take the **Sprinter train 4665** towards **Amsterdam Centraal** from track 1 to **Amsterdam Centraal** station, then it is a 22 minute walk from the station to the hotel (1,8 km). See below map for walking directions to the hotel.

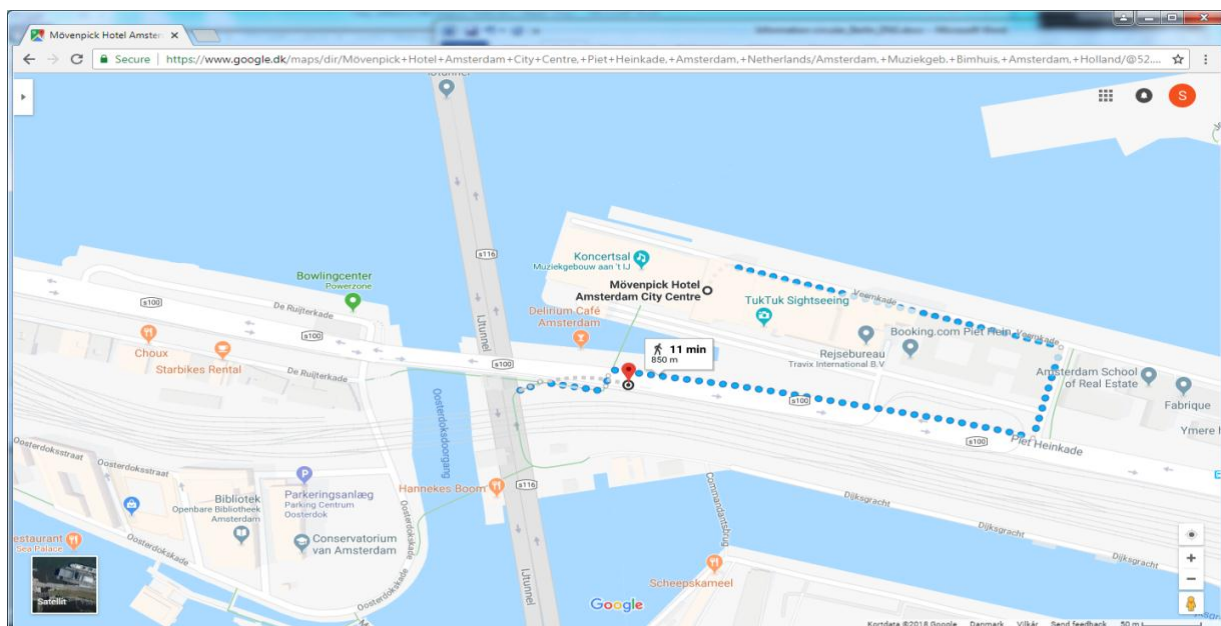


- Option 2: take the **Intercity direct train (9251 towards Amsterdam Centraal)**, which usually leaves from tracks 1-2. This is a 14 min train ride. Get off at **Amsterdam, Centraal** station and walk about 1 minute, then take the number **26 IJBurg** train from track A3 to **Amsterdam, Muziekgeb. Bimhuis** station. From there it is a 10-minute walk (850 meters) to hotel. See below map for the walking directions.



Public transportation from the hotel to the airport

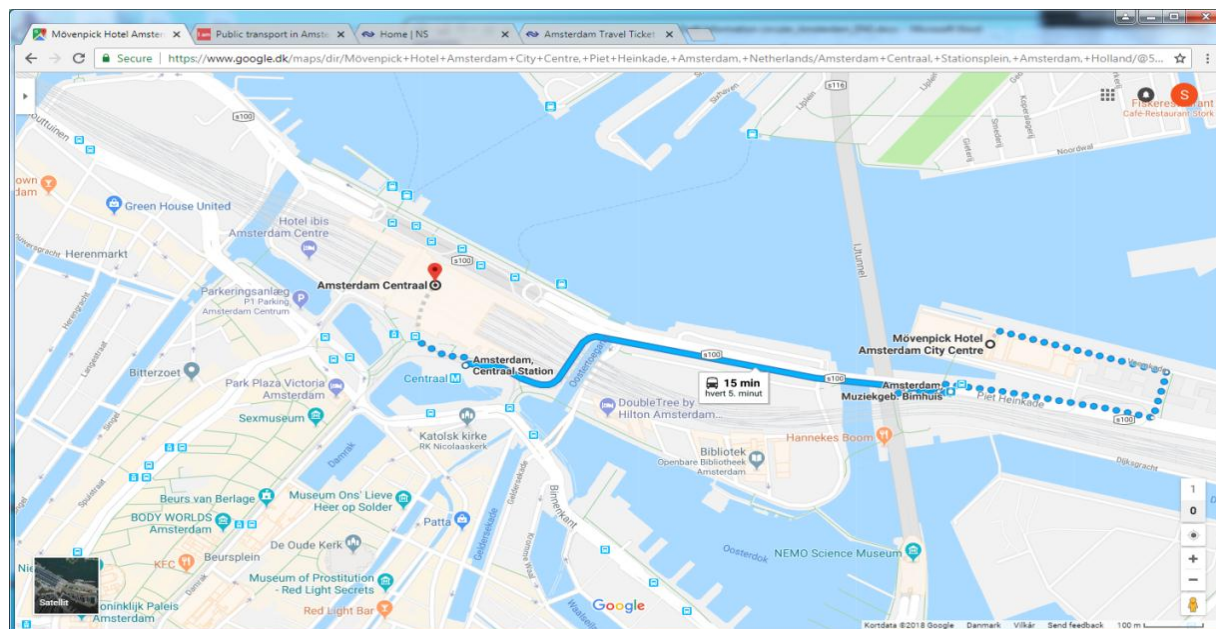
- Option 1: Walk 850 metres (11 min) to **Amsterdam, Muziekgeb. Bimhuis**.



Then from **Amsterdam, Muziekgeb. Bimhuis**, take tram number **26** towards **Centraal Station** (3 minute tram ride), get off at **Amsterdam, Centraal Station**, walk 1 min, and then

take the **Sprinter 4656** train towards **Den Haag Centraal**, this is a 16 minute train ride (3 stops). Alternatively, you also have the possibility of taking the **Sprinter 5858** train towards **Hoofddorp**, departing from track 14b and then getting off at the station **Schiphol Airport**.

- Option 2: walk 1.8 km to **Amsterdam Centraal** station. See map below.



Then from **Amsterdam Centraal** station, take the **Sprinter 4658** train towards **Den Haag Centraal** from track number 14b and get off at **Amsterdam Airport Schiphol** station, this will take approximately 17 minutes (3 stops).

For more information on public transport, please check the link below:
<https://www.ns.nl/producten/en/uitleg-overige-producten/p/amsterdam-travel-ticket>

It is possible to purchase a one-journey paper chip ticket (includes a surcharge of €1). With this new ticket, it is necessary to check in at the station gates at the beginning of your journey and to check out once you reach your destination. Tickets can be purchased from the yellow ticket machines at stations (please note that tickets can only be purchased using debit or credit cards). All train ticket machines in the Netherlands now accept major international credit cards although an additional surcharge of €0.50 applies.

The optimal choice would be to purchase a GVB day or multi-day ticket which provides you with unlimited travel throughout Amsterdam, day and night, on the bus, tram, and metro. And for the number of hours that best suit your plans. The day ticket is valid for 24 hours after you first check in.

Taxis

Please note that WHO advises to use public transportation and does not reimburse the costs of a taxi journey.

The taxi ranks at **Schiphol Airport** can be found outside the Arrival hall.

Taxis in Amsterdam are not normally hailed on the street as stopping is not allowed on many roads in the city centre. In Amsterdam, you can either call a taxi company to come and pick you up or you can go to one of the many official taxi ranks outside of the Arrival hall at the

airport and in the city centre. Price fixing is forbidden, the ride is paid via a taximeter, a receipt is usually provided upon completion of the journey. Passengers can pay taxi fares either in cash or by debit and credit card. Please note that taxi drivers are not obliged to accept all types of cards so it's best to carry some cash.

The most reliable taxi company in the city is probably TCA (tcataxi.nl) - call them at +31(0)20 7777777 or use the TCA iPhone/iPad/Android app. Their taxis have red and black roof lights marked "TCA TAXI 7X7". TCA taxis can accept credit and debit cards for payment (except Diners Club).

Visa

Please check if a visa is required for your travel to the meeting location. If you require a visa, the letter of invitation to participate in the meeting should facilitate the issuance of your visa.

Useful information

Average July temperature: The average temperature for the month is 21 degrees Celsius with an average low temperature of 13 degrees Celsius.

Time zone: In this period Amsterdam observes Central European Summer Time (CET) UTC+2 hours.

Emergency numbers: Police and ambulance- 112

Internet: Wireless internet access will be available to participants at the hotel at all times.

Currency exchange: The currency in Amsterdam is EURO (EUR). 1 EUR = 1.2 USD (approximately). There are numerous banks and ATM machines available throughout the city. Most of the markets, restaurants and shops accept credit cards.

Contact persons

Should you have any further queries however, please do not hesitate to contact:

Ms Efthymia Georgiou, Programme Assistant, email: who.euro.georgioue@gmail.com and georgioue@who.int, tel.: +45 29392596

Ms Sabina Safronova, Consultant, email: safonovas@who.int, tel.: +45 51507277

We hope we have covered all the administrative points you need in connection with the meeting, however should you have any queries please do not hesitate to contact us.

We look forward to welcoming you in the Netherlands.

WHO promotes a smoke-free environment and therefore smoking is prohibited on the hotel premises.